

West Park Hospital District Board of Trustees

Regular Board Meeting

Pitchfork Room – West Park Hospital, 707 Sheridan Avenue, Cody, Wyoming

September 24, 2025

6:00 PM

Trustees Present:

Ty Nelson, Chairman
Angie Johnson, Vice-Chair
Jen Talich, Treasurer
Peter Sidor, MD, Secretary
Howard Thompson, Trustee
Travis Graham, MD, Trustee
Rich Petersen, Trustee
Drew Hoene, MD, Ex Officer

Absent:**Also Present:**

Hannah McRae, CEO
Stephanie Kearney, CAO
Dr. Kathleen DiVincenzo, CMO
Brad Hamilton, Ovation Health (virtual)
Coby La Blue, CFO
Mary Reed, Board Attorney
Brad Tyer, Facilities
Heidi Mayton, Rehab

Natalie Agudo, Med Staff
Keith Ungrund, CCO
Laura Carpenter, LTCC
Dick Smith, HRO
Sarah Whitlock, NP
Jess Poley, HIM
Laurene Torczon, Surgery
Jean Delquado, Rehab

- I. **Call to Order:** Ty Nelson, Chair called the meeting to order at 6:02 PM.
- II. **Mission, Vision, and Values:** Jen Talich read the Mission, Vision, and Values.
- III. **Approval of Agenda:**
 - *RICH PETERSEN MOVED TO APPROVE THE AGENDA AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*
- IV. **Conflict of Interest:** Travis Graham declared a conflict with Item VII.H.
- V. **Consent Agenda**

The following consent agenda items were presented for approval:

 - August 27, 2025, BOT Minutes
 - August 27, 2025, Work Session Minutes
 - September 9, 2025, Special BOT Meeting
 - August 2025 Vouchers
 - *TRAVIS GRAHAM MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*

VI. Old Business**A. Provider Recruitment:** Stephanie Kearney, CAO presented the following:

OBGYN: One candidate visited onsite this week. An interview with a second candidate is scheduled for tomorrow.

Nurse Midwife: Search continues.

Rad Onc: Two candidates on site over the last month. Extended 2 LOI's and awaiting a response.

Cardiology: Search continues.

Internal Medicine: Interview scheduled for tomorrow.

Keith Ungrund, CCO presented the following:

Anesthesia MD/DO: Opening up a CRNA search to replace a CRNA who has extended their resignation. One MDA candidate is currently onsite doing locums to evaluate the position. A second MDA is coming onsite next week. We also have a call scheduled with a third MDA in the near future.

B. Other Old Business: None.**VII. New Business****A. Employee of the Month:** Keith Ungrund, CCO and Heidi Mayton, Rehab Director, presented Jean Delquadro as the Employee of the Month.**B. ACTION – Employment Agreement Amendment – Kathryn Carter, PNP:** Keith Ungrund, CCO presented and requested approval of an employment agreement amendment for Kathryn Carter, PNP.

- *RICH PETERSEN MOVED TO APPROVE THE AGREEMENT AS PRESENTED. ANGIE JOHNSON SECONDED. MOTION CARRIED.*

C. ACTION – Employment Agreement Amendment – Brent McAllister, CRNA: Keith Ungrund, CCO presented and requested approval of an employment agreement amendment for Brent McAllister, CRNA.

- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*

D. ACTION – Employment Agreement Amendment – Mary VanNuck, CRNA: Keith Ungrund, CCO presented and requested approval of an employment agreement amendment for Mary VanNuck, CRNA.

- *HOWARD THOMPSON MOVED TO APPROVE THE AGREEMENT AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*

E. ACTION – Employment Agreement – Kristopher Black, CRNA: Keith Ungrund, CCO presented and requested approval of an employment agreement for Kristopher Black, CRNA.

- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*

- F. ACTION – Employment Agreement Amendment – Andrea Chisholm, M.D.:** Stephanie Kearney, CAO presented and requested approval of an employment agreement for Andrea Chisholm, M.D.
- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*
- G. ACTION – Employment Agreement Amendment – John Vipperman, PA-C:** Stephanie Kearney, CAO presented and requested approval of an employment agreement for John Vipperman, PA-C.
- *HOWARD THOMPSON MOVED TO APPROVE THE AGREEMENT AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*

Travis Graham recused himself from item VII.H and left the room at 6:22PM

- H. ACTION – Speech Therapy Services Agreement – Joani Graham, SLP:** Keith Ungrund, CCO presented and requested approval of a Speech Therapy Services Agreement with Joani Graham, SLP.
- *RICH PETERSEN MOVED TO APPROVE THE REQUEST AS PRESENTED. ANGIE JOHNSON SECONDED. MOTION CARRIED.*

Travis Graham returned to the room at 6:24PM

- I. ACTION – Cody Imaging Center, LLC Membership Unit Purchase Agreement:** Hannah McRae, CEO presented and requested approval to purchase an additional 6 units in Cody Imaging Center at a cost of \$30,686.46.
- *RICH PETERSEN MOVED TO APPROVE THE REQUEST AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*
- J. ACTION – Hospitalist APP Nocturnist Search:** Kathleen DiVincenzo, CMO presented and requested approval to initiate a search for 2 Hospitalist Nocturnist APPs and approve a search agreement with Pacific Companies.
- *TRAVIS GRAHAM MOVED TO APPROVE THE REQUEST AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*
- K. ACTION – CRNA Search:** Keith Ungrund, CCO presented and requested approval to initiate a search for a CRNA and approve a search agreement with Pacific Companies.
- *JEN TALICH MOVED TO APPROVE THE REQUEST AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*
- L. ACTION – 65 Pound Washer:** Brad Tyer, Facilities, presented and requested approval to purchase a 65-pound washer in the amount of \$42,000. This item is budgeted.
- *HOWARD THOMPSON MOVED TO APPROVE THE REQUEST AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*

- M. ACTION – SPD Instrument Air:** Brad Tyer, Facilities, presented and requested approval for the SPD Instrument Air Project. This item is budgeted for \$51,135 and is priced at \$16,248.
- *JEN TALICH MOVED TO APPROVE THE REQUEST AS PRESENTED. ANGIE JOHNSON SECONDED. MOTION CARRIED.*
- N. ACTION – Cart Wash Exhaust - SPD:** Brad Tyer, Facilities, presented and requested approval for the Cart Wash Exhaust Project. This item is budgeted for \$64,814 and is priced at \$82,468. Extra funds from the SPD Instrument Air project will be used to cover the difference.
- *TRAVIS GRAHAM MOVED TO APPROVE THE REQUEST AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED*
- O. ACTION – Riding Floor Scrubber:** Brad Tyer, Facilities, presented and requested approval to purchase a riding floor scrubber in the amount of \$26,199.23. This item is budgeted for \$24,484.20.
- *JEN TALICH MOVED TO APPROVE THE REQUEST AS PRESENTED. RICH PETERSEN SECONDED. MOTION CARRIED*
- P. ACTION – Stand On Floor Scrubber:** Brad Tyer, Facilities, presented and requested approval to purchase a riding floor scrubber in the amount of \$24,021.73. This item is budgeted for \$22,446.28.
- *HOWARD THOMPSON MOVED TO APPROVE THE REQUEST AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED*
- Q. ACTION – 2025 Dodge Tradesman 2500 Truck:** Brad Tyer, Facilities, presented and requested approval to purchase a 2025 Dodge Tradesman 2500 Truck in the amount of \$44,484. This item is budgeted for \$43,922.
- *RICH PETERSEN MOVED TO APPROVE THE REQUEST AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED*
- R. ACTION – Trident Specimen Radiography System:** Laurene Torczon, Surgery, presented and requested approval to purchase a Trident Specimen Radiography System in the amount of \$89,366. This item is budgeted.
- *JEN TALICH MOVED TO APPROVE THE REQUEST AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED*
- S. Other New Business:**

VIII. Medical Staff Report

- A. ACTION – Credentials Report:** Dr. Drew Hoene, Chief of Staff, presented the credentials report to the board and requested approval.
- *JEN TALICH MOVED TO APPROVE THE CREDENTIALS REPORT WITH JILL AUCOIN, RYAN WINCHELL AND KATHRYN CARTER'S APPROVALS PENDING THE RECEIPT OF MEDICAL MALPRACTICE INSURANCE. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*

IX. Finance Report

Coby La Blue, CFO, presented a financial update.

X. Executive Session

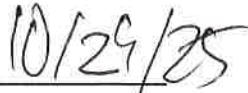
AT 6:44 PM JEN TALICH MOVED TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES PURSUANT TO WYO. STAT. §16-4-405(a)(X). TRAVIS GRAHAM SECONDED. MOTION CARRIED.

XI. Adjournment

At 7:25 PM RICH PETERSEN MOVED TO ADJOURN THE REGULAR SEPTEMBER MEETING. JEN TALICH SECONDED THE MOTION, AND THE MOTION CARRIED.



Board Secretary or Designee



Date



Recording Secretary



Date