

West Park Hospital District Board of Trustees

Regular Board Meeting

Pitchfork Room – West Park Hospital, 707 Sheridan Avenue, Cody, Wyoming

February 25, 2026

6:00 PM

Trustees Present:

Ty Nelson, Chairman
Angie Johnson, Vice-Chair
Jen Talich, Treasurer
Peter Sidor, MD, Secretary
Howard Thompson, Trustee
Travis Graham, MD, Trustee
Rich Petersen, Trustee
Drew Hoene, MD, Ex Officio

Absent:

Also Present:

Hannah McRae, CEO
Stephanie Kearney, CAO
Dr. Kathleen DiVincenzo, CMO
Chip Holmes, Ovation Health (Virtual)
Coby La Blue, CFO
Kim Jacobs, Executive Assistant
Heather Stambaugh, Foundation
Natalie Agudo, Medical Staff
Steve Humphries-Wadsworth, Behavioral Health
Dr. Thomas Etter
Rajean Davis, RN
Dr. James Johnson

Keith Ungrund, CCO
Laura Carpenter, LTCC
Dick Smith, HRO
Mary Reed, Board Attorney
Jennifer Roney, Compliance
Jeff Sandvik, Materials
Brent McAllister, CRNA
Mary VanNuck, CRNA
Kris Black, CRNA
Julie Steward, NP

- I. **Call to Order:** Ty Nelson, Chair, called the meeting to order at 6:00 PM.
- II. **Mission, Vision, and Values:** Jen Talich read the Mission, Vision, and Values.
- III. **Approval of Agenda:**
 - o *TRAVIS GRAHAM MOVED TO APPROVE THE AGENDA AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*
- IV. **Conflict of Interest:** None declared.
- V. **Consent Agenda**

The following consent agenda items were presented for approval:

 - January 28, 2026, BOT Minutes
 - January 28, 2026, Work Session Minutes
 - January 2026 Vouchers

- *RICH PETERSEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*

VI. Old Business

A. Provider Recruitment: Stephanie Kearney, CAO presented the following:

OBGYN: Candidate scheduled for onsite interview in March. A second candidate was interviewed last week, will graduate in 2027.

Rad Onc: Spoke with a resident who does not graduate until 2028. Have locums in place.

Cardiology: Candidate is scheduled for onsite interview in March.

Internal Medicine: Letter of Intent has been signed with a provider.

Med Onc: Search continues.

Med Onc APP: 2 interviews conducted one of which is not a good fit. Second candidate will be scheduled for onsite soon.

Wound Care APP: Candidate will be on site at the end of February.

Orthopedic Surgery: Search continues.

Dr. Kathleen DiVincenzo, CMO, presented the following:

Hospitalist Nocturnist APP: Search continues for a second nocturnist.

B. Other Old Business: None.

VII. New Business

A. Director of the Year/Employee of the Year Presentation: Jeff Sandvik, Materials Director was named Director of the Year. Julie Steward, NP was named Employee of the Year.

B. Employee of the Month: Keith Ungrund presented the Anesthesia Team (Dr. James Johnson, Mary VanNuck, CRNA, Brent McAllister, CRNA, Kris Black, CRNA) as Providers of the Month.

C. ACTION – Employment Agreement – Chesley Williams, PA-C: Dr. Kathleen DiVincenzo, CMO presented and requested approval of an employment agreement for Chesley Williams, PA-C.

- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*

D. ACTION – Employment Agreement – Valerie Lengfelder, MD: Stephanie Kearney, CAO presented and requested approval of an employment agreement for Valerie Lengfelder, MD.

- *TRAVIS GRAHAM MOVED TO APPROVE THE AGREEMENT AS PRESENTED. ANGIE JOHNSON SECONDED. MOTION CARRIED.*

E. ACTION – Employment Agreement – Christopher Rice, MD: Stephanie Kearney, CAO presented and requested approval of an employment agreement for Christopher Rice, MD.

- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. RICH PETERSEN SECONDED. MOTION CARRIED.*

- F. ACTION – Employment Agreement Amendment – Erik Goodwyn, MD:** Stephanie Kearney, CAO presented and requested approval of an amendment to Dr. Erik Goodwyn’s employment agreement.
- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*
- G. ACTION – Employment Agreement Amendment – Rebecca Deal, MD:** Stephanie Kearney, CAO presented and requested approval of an employment agreement amendment for Rebecca Deal, MD.
- *RICH PETERSEN MOVED TO APPROVE THE AGREEMENT AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*
- H. ACTION – Intuitive Surgical, Inc Use, License and Service Agreement:** Hannah McRae, CEO presented and requested approval of an agreement with Intuitive Surgical, Inc which will provide an upgrade to the new DaVinci D5 Robotic surgical system.
- *RICH PETERSEN MOVED TO APPROVE THE AGREEMENT AS PRESENTED. ANGIE JOHNSON SECONDED. MOTION CARRIED.*
- I. ACTION – Salary.com Subscription Agreement:** Coby LaBlue, CFO presented and requested approval of a subscription agreement with Salary.com.
- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*
- J. ACTION – Doctivity Master Services Agreement:** Stephanie Kearney, CAO presented and requested approval of an agreement with Doctivity, Inc.
- *RICH PETERSEN MOVED TO APPROVE THE AGREEMENT AS PRESENTED. HOWARD SECONDED. MOTION CARRIED.*
- K. ACTION – The Medicus Firm Recruiting Services Agreement:** Stephanie Kearney, CAO presented and requested approval of a recruiting services agreement with The Medicus Firm.
- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*
- L. ACTION – Discipline Related to Compliance Issues Policy:** Jennifer Roney, Compliance Officer presented and requested approval of the Discipline Related to Compliance Issues Policy.
- *RICH PETERSEN MOVED TO APPROVE THE POLICY AS PRESENTED. ANGIE JOHNSON SECONDED. MOTION CARRIED.*
- M. ACTION – Cultural Competency and Diversity Policy:** Jennifer Roney, Compliance Officer presented and requested approval of the Cultural Competency and Diversity Policy
- *JEN TALICH MOVED TO APPROVE THE POLICY AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*

N. ACTION – Auxiliary Aids and Services for Persons with Disabilities Policy: Jennifer Roney, Compliance Officer, presented and requested approval of the Auxiliary Aids and Services for Persons with Disabilities Policy.

- *HOWARD THOMPSON MOVED TO APPROVE THE POLICY AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*

O. ACTION – Banking Authorization Resolution 2026.01: Coby La Blue, CFO, presented and requested approval of Banking Authorization Resolution 2026-01.

- *RICH PETERSEN MOVED TO APPROVE THE RESOLUTION AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED*

P. Committee assignments – Ty Nelson made the committee appointments for 2026 leaving the appointments the same as 2025 and adding the Bylaws Committee with Howard Thompson, Rich Petersen and Jen Talich.

Q. Other New Business: None.

VIII. Medical Staff Report

A. ACTION – Credentials Report: Dr. Drew Hoene, CMO presented the credentials report to the board and requested approval.

- *TRAVIS GRAHAM MOVED TO APPROVE THE CREDENTIALS REPORT WITH DR. JON-RENE SUFFERN PENDING WY DEA AND MEDICAL MALPRACTICE INSURANCE. HOWARD THOMPSON SECONDED. MOTION CARRIED.*

IX. Finance Report

Coby La Blue, CFO, presented a financial update.

X. Information

A. Ovation Board Update: Chip Holmes presented the update.

XI. Adjournment

At 7:47 PM PETER SIDOR MOVED TO ADJOURN THE MEETING. JEN TALICH SECONDED THE MOTION, AND THE MOTION CARRIED.

Board Secretary or Designee

Date



Recording Secretary

3/25/26

Date