

## **West Park Hospital District Board of Trustees**

Regular Board Meeting

Pitchfork Room – West Park Hospital, 707 Sheridan Avenue, Cody, Wyoming

August 27, 2025

6:00 PM

### **Trustees Present:**

Ty Nelson, Chairman  
Angie Johnson, Vice-Chair  
Jen Talich, Treasurer  
Peter Sidor, MD, Secretary  
Howard Thompson, Trustee  
Travis Graham, MD, Trustee  
Rich Petersen, Trustee  
Drew Hoene, MD, Ex Officer

### **Absent:**

### **Also Present:**

Hannah McRae, CEO  
Stephanie Kearney, CAO  
Dr. Kathleen DiVincenzo, CMO  
Brad Hamilton, Ovation Health  
Jen Jones, IT Director  
Coby La Blue, CFO  
Chris Buxton, Materials  
Vicki Sarver, Women's Health  
Jennifer Roney, Quality Director/Compliance Officer

Natalie Agudo, Med Staff  
Karen Lear, Payroll Specialist  
Heather Stambaugh, Foundation  
Phillip Franklin, EMS Director  
Eric Lipe, Radiology  
Jeff Sandvik, Materials  
Curt Boehm, Nutrition Services  
Mary Reed, Board attorney

- I. **Call to Order:** Ty Nelson, Chair called the meeting to order at 6:00 PM.
- II. **Mission, Vision, and Values:** Howard Thompson read Mission, Vision, and Values.
- III. **Approval of Agenda:**
  - *TRAVIS GRAHAM MOVED TO APPROVE THE AGENDA AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- IV. **Conflict of Interest:** Angie Johnson declared a conflict with Item VII.D.
- V. **Consent Agenda**

The following consent agenda items were presented for approval:

  - July 30, 2025, BOT Minutes
  - July 30, 2025, Work Session Minutes
  - July 2025 Vouchers
  - *RICH PETERSON MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. ANGIE JOHNSON SECONDED. MOTION CARRIED.*

**VI. Old Business**

**A. Provider Recruitment:** Stephanie Kearney, CAO presented the following:

OBGYN: Hired Dr. Papez part time OBGYN. Second candidate is scheduling a site visit.

Nurse Midwife: Site visit conducted several weeks ago.

Rad Onc: Search continues. Speaking with a candidate who would be available in 2026. Second candidate scheduled for site visit, also available in 2026.

Cardiology: Search continues.

Internal Medicine: Search has commenced. Currently speaking with an FP available in 2027

Keith Ungrund, CCO presented the following:

Anesthesia MD/DO: Extended LOI to MDA but declined. Second candidate is doing locums to evaluate the position. Speaking with a 2026 graduate as well.

**B. ACTION – Professional Services Arrangement EMS Services – Hot Springs Health:** Hannah McRae, CEO presented and requested approval of an amended version of the Hot Springs Health Professional Services Agreement approved by the board last month. This amendment adjusts the base rate.

- *TRAVIS GRAHAM MOVED TO APPROVE THE REQUEST AS PRESENTED. RICH PETERSEN SECONDED. MOTION CARRIED.*

**C. Other Old Business:** None.

**VII. New Business**

**A. Employee of the Month:** Coby La Blue, CFO and Jeff Sandvik, Materials, presented Chris Buxton as the Employee of the Month.

**B. ACTION – Employment Agreement – Layne Lash, FNP:** Stephanie Kearney, CAO presented and requested approval of an employment agreement for Layne Lash, FNP.

- *HOWARD THOMPSON MOVED TO APPROVE THE AGREEMENT AS PRESENTED. RICH PETERSEN SECONDED. MOTION CARRIED.*

**C. ACTION – Employment Agreement – Juliana Papez, D.O.:** Stephanie Kearney, CAO presented and requested approval of an employment agreement for Juliana Papez, D.O.

- *ANGIE JOHNSON MOVED TO APPROVE THE AGREEMENT AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*

**ANGIE JOHNSON RECUSED HERSELF AND LEFT THE ROOM AT 6:25PM**

**D. ACTION – PCSD #16 Nursing Services Agreement:** Stephanie Kearney, CAO presented and requested approval of an amendment to the nursing services agreement with PCSD #16.

- *RICH PETERSEN MOVED TO APPROVE THE AGREEMENT AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*

**ANGIE JONSON RETURNED TO THE ROOM AT 6:27PM.**

- E. ACTION – Social Media Policy:** Jennifer Roney, Compliance Officer/Quality Director, presented and requested approval of a revision to the social media policy.
- *JEN TALICH MOVED TO APPROVE THE POLICY AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*
- F. ACTION – Resolution 2025-03 - Trauma Resolution:** Keith Ungrund, CCO presented and requested approval of a resolution affirming the boards commitment to a trauma program.
- *HOWARD THOMPSON MOVED AS FOLLOWS: BE IT HEREBY RESOLVED, THAT AS THE GOVERNING BODY OF WEST PARK HOSPITAL DISTRICT, WE HAVE ULTIMATE AUTHORITY AND RESPONSIBILITY TO PROVIDE FOR THE DELIVERY OF QUALITY PATIENT CARE. THIS IS ACCOMPLISHED BY THE ESTABLISHMENT OF OUR ORGANIZATIONAL STRUCTURE AND OUR SUPPORT OF A QUALITY IMPROVEMENT PROGRAM THROUGH THE MEDICAL STAFF, IT'S COMMITTEES, AND SERVICES, WITH THE COOPERATION AND SUPPORT OF THE HOSPITAL ADMINISTRATION. WE RECOGNIZE THAT TRAUMA IS A SURGICAL DISEASE; THEREFORE, OUR COMMITMENT OF RESOURCES TO THE STATE TRAUMA PROGRAM IS A NECESSARY AND VALID COMMITMENT. ADDITIONALLY, THE HOSPITAL SHALL PROVIDE LEADERSHIP IN PROFESSIONAL EDUCATION PROGRAMS FOR PRE-HOSPITAL CARE PROVIDERS, NURSES AND PHYSICIANS. JEN TALICH SECONDED. MOTION CARRIED.*
- G. ACTION – C-Arm Replacement & Service Agreement:** Eric Lipe, Radiology Director, presented and requested approval to purchase a new C-Arm and service agreement. This item is budgeted and will cost \$190,275 with a service agreement at a cost of \$21,171/year after 1 year warranty
- *JEN TALICH MOVED TO APPROVE THE REQUEST AS PRESENTED. ANGIE JOHNSON SECONDED. MOTION CARRIED.*
- H. ACTION – X-Ray Room Replacement & Service Agreement:** Eric Lipe, Radiology Director, presented and requested approval to purchase the equipment and authorize the construction to replace the hospital x-ray room and the associated service agreement. This project is budgeted and will cost: \$541,763 for construction, \$295,000 for equipment, \$25,750 for annual service contract. The total cost excluding operationalized service agreement is \$836,763.
- *JEN TALICH MOVED TO APPROVE THE REQUEST AS PRESENTED. RICH PETERSEN SECONDED. MOTION CARRIED.*
- I. ACTION – Breast & Prostate MRI Software:** Eric Lipe, Radiology Director, presented and requested approval to purchase Breast & Prostate MRI Software in the amount of \$74,181. This item is budgeted.
- *HOWARD THOMPSON MOVED TO APPROVE THE REQUEST AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*

- J. ACTION – Combi Gas Ovens:** Curt Boehm, Nutrition Services Director, presented and requested approval to replace the gas combi ovens in the amount of \$52,935.66. This item was budgeted at \$51,495.
- *RICH PETERSEN MOVED TO APPROVE THE REQUEST AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*
- K. ACTION – Internal Medicine Furniture:** Stephanie Kearney, CAO, presented and requested approval to purchase replacement furniture for the Internal Medicine Clinic in the amount of \$32,671.30. This item is budgeted.
- *JEN TALICH MOVED TO APPROVE THE REQUEST AS PRESENTED. ANGIE JOHNSON SECONDED. MOTION CARRIED.*
- L. ACTION – HealthStore Clinical Data Repository:** Jen Jones, IT Director, presented and requested approval to create a clinical data repository to house Meditech EMR data in the amount of \$213,823. This item was budgeted at \$300,000.
- *TRAVIS GRAHAM MOVED TO APPROVE THE AGREEMENT AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*
- M. ACTION – 2019 Ford F-350 Type 1 Ambulance:** Phillip Franklin, EMS, presented and requested approval to purchase a 2019 Type 1 ambulance in the amount of \$107,000 which includes the \$10,000 for the rewrap of the exterior. This item is not budgeted.
- *RICH PETERSEN MOVED TO APPROVE THE REQUEST AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*
- N. November/December Board Meeting Date:**
- *ANGIE JOHNSON MOVED TO HOLD THE NOVEMBER/DECEMBER COMBINED MEETING ON DECEMBER 10, 2025. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- O. Other New Business:**
- VIII. Medical Staff Report**
- A. ACTION – Credentials Report:** Dr. Drew Hoene, Chief of Staff, presented the credentials report to the board and requested approval.
- *TRAVIS GRAHAM MOVED TO APPROVE THE CREDENTIALS REPORT. JEN TALICH SECONDED. MOTION CARRIED. PETE SIDOR, MD., ABSTAINED.*
- IX. Finance Report**
- Coby La Blue, CFO, presented a financial update.

X. **Adjournment**

*At 6:55 PM PETER SIDOR MOVED TO ADJOURN THE REGULAR AUGUST MEETING. RICH PETERSEN SECONDED THE MOTION, AND THE MOTION CARRIED.*

*PMS*

*9/24/25*

*[Signature]*

*9/24/25*

Board Secretary or Designee

Date

Recording Secretary

Date