

West Park Hospital District Board of Trustees

Regular Board Meeting

Pitchfork Room – West Park Hospital, 707 Sheridan Avenue, Cody, Wyoming

April 3, 2025

6:00 PM

Trustees Present:

Ty Nelson, Chairman
Jen Talich, Secretary
Howard Thompson, Trustee
Peter Sidor, MD, Trustee
Angie Johnson, Trustee
Rich Petersen, Trustee
Travis Graham, MD, Trustee
Brad Low, MD, Ex Officio

Absent:

Also Present:

Hannah McRae, CFO (Interim CEO)
Kim Jacobs, Executive Assistant
Keith Ungrund, CCO
Stephanie Kearney, CAO
Dick Smith, HRO
Stephanie Knodel, MD
Laura Carpenter, LTCC
Chip Holmes, Ovation Healthcare (TEAMS)
Dwayne Gunter, Ovation Healthcare (TEAMS)
Kelly Jensen, Foundation
Holly Cross, Cardiopulmonary
Russ Lundvall, Controller

Mary Reed, Board attorney
Brad Hamilton, Ovation Health
Brad Tyer, Facilities Director
Jennifer Jones, IT
Jen Ball, Oncology
Natie Agudo, Med Staff
Jess Poley, Rev Cycle
Steve Humphries-Wadsworth, BH
Natalie Agudo, Med Staff
Dr. Kathleen DiVincenzo, CMO
Jennifer Roney, Quality/Compliance
Daniel Rasmussen, Cody Enterprise

- I. **Call to Order:** Ty Nelson, Chair called the meeting to order at 6:00 PM.
- II. **Mission, Vision, and Values:** Jen Talich read the Mission, Vision, and Values.
- III. **Approval of Agenda**
 - *RICH PETERSEN MOVED TO APPROVE THE AGENDA AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*
- IV. **Conflict of Interest:** Peter Sidor declared a conflict with New Business items C & D.

V. Consent Agenda

The following consent agenda items were presented for approval:

- February 26, 2025, BOT Minutes
- March 19, 2025, Special BOT Meeting Minutes
- February 2025 Vouchers
- *JEN TALICH MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*

VI. Old Business

A. Provider Recruitment: Stephanie Kearney, CAO presented the following:

OBGYN: An LOI was extended to a resident who will make her decision in the next month or so. In the meantime, the search continues.

Rad Onc: Search Continues.

Walk In Clinic: Liz Matey signed her offer, and the contract will be presented to the board on April 30.

Wound Care: Search continues.

Keith Ungrund, CCO presented the following:

Pediatric APP: LOI signed, contract will hopefully be presented to the board on April 30.

Hospitalist APP: Search continues.

Anesthesia MD/DO: Calls scheduled for this week and planning site visits for several candidates.

Anesthesia CRNA: Search continues

B. Other Old Business: Dr. Gary Hart and Dr. Douglas Morton will be recognized at the April 15th General Medical Staff Meeting.

VII. New Business

A. Employee of the Month: Stephanie Kearney, CCO, presented Marika Geertz, NP as the Provider of the Month.

B. ACTION – CEO Search: Ty Nelson recommended to the Board that Hannah McRae be appointed CEO.

- *ANGIE JOHNSON MADE A MOTION TO REQUEST OVATION HEALTHCARE TO PROMOTE HANNAH MCRAE TO CEO OF CODY REGIONAL HEALTH EFFECTIVE APRIL 3, 2025. RICH PETERSON SECONDED. MOTION CARRIED.*
- *BRAD HAMILTON, OVATION HEALTHCARE, APPROVED THE REQUEST, APPOINTING HANNAH MCRAE AS CEO OF CODY REGIONAL HEALTH EFFECTIVE APRIL 3, 2025.*
- *ANGIE JOHNSON MOVED TO ACCEPT THE APPOINTMENT BY OVATION HEALTHCARE. JEN TALICH SECONDED. MOTION CARRIED.*
- *HANNAH MCRAE ACCEPTED THE APPOINTMENT AS CEO.*

PETER SIDOR RECUSED HIMSELF FROM ITEMS VI.C AND VI.D AND LEFT THE ROOM AT 6:19 pm.

- C. ACTION – Employment Agreement – Laurie Hipwell, C-PNP:** Keith Ungrund presented and requested approval of an employment agreement for Laurie Hipwell, C-PNP.
- *RICH PETERSEN MOVED TO APPROVE THE AGREEMENT AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*
- D. ACTION – Personal Services Agreement Amendment – Adam Peters, MD:** Keith Ungrund presented and requested approval of a personal services agreement amendment for Adam Peters, MD.
- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*

PETER SIDOR REENTERED THE ROOM AT 6:22 PM.

- E. ACTION – Employment Agreement – Brent McAllister, CRNA:** Keith Ungrund presented and requested approval of an employment agreement for Brent McAllister, CRNA.
- *ANGIE JOHNSON MOVED TO APPROVE THE AGREEMENT AS PRESENTED. TRAVIS GRAHAM SECONDED. MOTION CARRIED.*
- F. ACTION – Employment Agreement Amendment – Mary VanNuck, CRNA:** Keith Ungrund presented and requested approval of an employment agreement amendment for Mary VanNuck, CRNA.
- *RICH PETERSEN MOVED TO APPROVE THE AGREEMENT AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*
- G. ACTION – Employment Agreement Amendment – Bart Jones, CRNA:** Keith Ungrund presented and requested approval of an employment agreement amendment for Bart Jones, CRNA.
- *TRAVIS GRAHAM MOVED TO APPROVE THE AGREEMENT AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- H. ACTION – Per Diem Services Agreement – BTS Anesthesiologists, PLLC:** Keith Ungrund presented and requested approval of a per diem services agreement with BTS Anesthesiologists, PLLC and Brian Smith, MDA.
- *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. RICH PETERSEN SECONDED. MOTION CARRIED.*
- I. ACTION – Per Diem Services Agreement – Northern Colorado Professional Services, LLC:** Keith Ungrund presented and requested approval of a per diem services agreement with Northern Colorado Professional Services, LLC and Julio Salimbeni, MDA.
- *PETER SIDOR MOVED TO APPROVE THE AGREEMENT AS PRESENTED. ANGIE JOHNSON SECONDED. MOTION CARRIED.*

- J. ACTION – Banking Resolution:** Hannah McRae presented and requested approval of a banking resolution allowing removal of signers who are no longer affiliated with West Park Hospital District and approve the CEO, CFO, Board Chair and Controller as signers on West Park Hospital District accounts.
- *JEN TALICH MOVED TO APPROVE THE RESOLUTION AS PRESENTED. RICH PETERSEN SECONDED. MOTION CARRIED.*
- K. ACTION – Capital - KNEE POSITIONER:** Laurie Torczon presented and requested approval of a knee positioner in the amount of \$8,180. This is not a budgeted item.
- *JEN TALICH MOVED TO APPROVE THE REQUEST AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- L. ACTION – Capital - Radiometer ABL90:** Holly Cross presented and requested approval of a radiometer ABL90 in the amount of \$9,575. This is not a budgeted item.
- *JEN TALICH MOVED TO APPROVE THE REQUEST AS PRESENTED. ANGIE JOHNSON SECONDED. MOTION CARRIED.*
- M. ACTION – Capital - LTCC Nurses Station Replacements:** Brad Tyer presented and requested approval to replace nurse stations in the Long-Term Care Center in the amount of \$38,088.01. This request is budgeted at \$30,000.
- *TRAVIS GRAHAM MOVED TO APPROVE THE REQUEST AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*
- N. ACTION – Capital - LTCC 2ND Floor Dishwasher:** Brad Tyer presented and requested approval to replace a commercial dishwasher that is no longer operational in the Long-Term Care Center. This item is not budgeted and costs \$13,682.86.
- *RICH PETERSEN MOVED TO APPROVE THE REQUEST AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- O. ACTION – Capital – HVAC Replacement Balison Building:** Brad Tyer presented and requested approval to replace the HVAC system in the Balison Building at a cost of \$131,650. This item is budgeted in the amount of \$126,000.
- *JEN TALICH MOVED TO APPROVE THE PROJECT AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- P. ACTION – Capital – CTM Triplex Water Softener Replacement:** Brad Tyer presented and requested approval to replace the CTM Triplex Water Softener in the amount of \$33,940 and is budgeted.
- *HOWARD THOMPSON MOVED TO APPROVE THE REQUEST AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*

Q. ACTION – Capital – Mosfet Diode System: Jen Ball presented and requested approval to purchase a Mosfet Diode System for the Radiation Oncology department. This is budgeted for \$20,000 and is priced at \$21,500.

- JEN TALICH MOVED TO APPROVE THE REQUEST AS PRESENTED. RICH PETERSEN SECONDED. MOTION CARRIED.

R. ACTION – Capital – QA Cross Checker: Jen Ball presented and requested approval to purchase a QA Cross Checker unit for the Radiation Oncology department. This is priced at \$33,357.34 and is budgeted.

- TRAVIS GRAHAM MOVED TO APPROVE THE REQUEST AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.

S. Other New Business: None.

VIII. Medical Staff Report

A. ACTION – Credentials Report: Dr. Brad Low, Chief of Staff, presented the credentials report to the board and requested approval.

- ANGIE JOHNSON MOVED TO APPROVE THE CREDENTIALS REPORT. TRAVIS SECONDED. MOTION CARRIED.

B. ACTION – Robotics Delineation: Dr. Brad Low, Chief of Staff, presented and requested approval of the Robotics Delineation of Privileges.

- HOWARD THOMPSON MOVED TO APPROVE THE CREDENTIALS DELINEATION OF PRIVILEGES AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.

IX. Finance Report

Ty Nelson discussed the CFO position and made a request for Ovation Healthcare to initiate a search. Brad Hamilton stated Ovation Healthcare will open the search on April 3, 2025.

Hannah McRae, CEO and CFO, presented a financial update.

X. Adjournment

AT 6:48 PM JEN TALICH MOVED TO ADJOURN THE MEETING. HOWARD THOMPSON SECONDED. MOTION CARRIED.

 _____ Board Secretary or Designee	4/30/25 _____ Date	 _____ Recording Secretary	4/30/2025 _____ Date
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