

West Park Hospital District Board of Trustees

Regular Board Meeting

Pitchfork Room – West Park Hospital, 707 Sheridan Avenue, Cody, Wyoming

March 29, 2023

6:00 PM

Trustees Present:

Ty Nelson, Chairman
Kelly Simone, Vice-Chair
Glenn Nielson, Treasurer
Jen Talich, Secretary
Lenox Baker, MD, Trustee
Howard Thompson, Trustee
Peter Sidor, MD, Trustee

Absent:

Thomas Etter, MD, Ex Officio

Also Present:

Doug McMillan, CEO
Hannah McRae, CFO
Keith Ungrund, CCO
Dick Smith, HRO
Laura Carpenter, LTCC
Stephanie Kearney, CAO
Kim Jacobs, Executive Assistant
Woody White, QHR
Dr. Travis Graham

Mary Reed, Attorney
Jennifer Jones, Information Services
Laurie Hipwell, PNP
Stephen Dow, Cody Enterprise
Graham Jackson, Foundation
Jennifer Ball, CTC
Dr. Bryce Lord
Laurie Torczon, Surgery

Call to Order: Ty Nelson, Chair called the meeting to order at 6:00 PM.

Mission, Vision, and Values: Howard Thompson read the Mission, Vision, and Values.

Approval of Agenda

- *KELLY SIMONE MOVED TO APPROVE THE AGENDA ADDING AN AMENDMENT TO THE AMPLIFY AGREEMENT AS ITEM N. HOWARD THOMPSON SECONDED. MOTION CARRIED.*

Conflict of Interest

None Disclosed

Consent Agenda

The following consent agenda items were presented for approval:

- March 1, 2023 BOT Minutes
- March 1, 2023 Work Session Minutes
- February 2023 Vouchers
 - *HOWARD THOMPSON MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*

Old Business

- **Physician Recruitment:** Stephanie Kearney, CAO reported that the Cardiology search continues. The APP search continues for the Basin Clinic, with an onsite interview scheduled. Kathleen Divincenzo, MD reported that the Hospitalist search continues. Teledigm will be onsite April 24th to introduce the physicians.
- **Other Old Business:** None Discussed

New Business

- **Extraordinary Employee of the Month:** The board of trustees named Karen Werner, RN as the extraordinary employee of the month.
- **ACTION – Employment Agreement – Kevin Dougherty, D.O.:** Doug McMillan, CEO presented and requested approval of an employment agreement for Kevin Dougherty, D.O.
 - *JEN TALICH MOVED TO APPROVE THE AGREEMENT AS PRESENTED. LENOX BAKER SECONDED. MOTION CARRIED.*
- **ACTION – Cardiology APP Search:** Stephanie Kearney, CAO presented and requested approval to start a new search for a Cardiology APP.
 - *HOWARD THOMPSON MOVED TO APPROVE THE SEARCH AS PRESENTED. LENOX BAKER SECONDED. MOTION CARRIED.*
- **ACTION – Pacific Companies Search Agreement – Cardiology APP:** Stephanie Kearney presented and requested approval of a search agreement for a Cardiology APP.
 - *KELLY SIMONE MOVED TO APPROVE THE AGREEMENT WITH A CHANGE TO SECTION 2 DATES TO 10 DAYS, EFFECTIVE DATE TO MATCH THE SIGNATURE DATE AND PENDING LEGAL REVIEW. JEN TALICH SECONDED. MOTION CARRIED.*
- **ACTION – Pacific Companies Search Agreement – Family Practice APP:** Stephanie Kearney presented and requested approval of a search agreement for a Family Practice APP.
 - *KELLY SIMONE MOVED TO APPROVE THE AGREEMENT WITH A CHANGE TO SECTION 2 DATES TO 10 DAYS, EFFECTIVE DATE TO MATCH THE SIGNATURE DATE AND PENDING LEGAL REVIEW. JEN TALICH SECONDED. MOTION CARRIED.*
- **ACTION – Pacific Companies Search Agreement – Hospitalist:** Stephanie Kearney presented and requested approval of a search agreement for a Hospitalist.
 - *KELLY SIMONE MOVED TO APPROVE THE AGREEMENT WITH A CHANGE TO SECTION 2 DATES TO 10 DAYS, EFFECTIVE DATE TO MATCH THE SIGNATURE DATE AND PENDING LEGAL REVIEW. JEN TALICH SECONDED. MOTION CARRIED.*

- **ACTION – Healogics Wound Care Contract Amendment:** Stephanie Kearney presented and requested approval of an amendment to the Healogics Wound Care Contract.
 - *LENOX BAKER MOVED TO APPROVE THE AMENDMENT AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- **ACTION – Big Sky Medical DME Consignment Agreement:** Stephanie Kearney presented and requested approval of an agreement to obtain DME supplies and equipment on consignment.
 - *LENOX BAKER MOVED TO APPROVE THE AGREEMENT AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*
- **ACTION – Radiology Services – Exclusive Agreement Resolution:** Doug McMillan presented for discussion negotiating an exclusive contract for Radiology Services. After full discussion of the alternative means of assuring optimum professional coverage and management of radiology services,
 - *JEN TALICH MOVED AS FOLLOWS:* it is the continuing desire of this Board to provide optimum patient care at reasonable cost; and, the Board also desires to increase the efficiency of the administration of all services provided by the Hospital; and, management has recommended that radiology services should be provided exclusively by physicians under contract; and, the Board finds that such method of operation will be advantageous to the hospital and its patients by: allowing CRH to exercise contractual oversight and control of how call coverage for radiology is provided; ensuring sufficient volumes to sustain current clinical competency; better coordination of services; enhancing CRH’s ability to assure that patients requiring financial assistance will have access to radiology services; encouraging a more participatory role in developing protocols and guidelines related to radiology patients; enhancing patient convenience; and ensuring compliance with applicable laws and regulations, including but not limited to surprise billing laws. **THEREFORE**, the Board does authorize and direct management to negotiate an exclusive contract for radiology services.
 - *LENOX BAKER SECONDED THE MOTION. THE MOTION CARRIED.*
- **ACTION – Mammotome Neoprobe:** Laurie Torczon, Surgical Services Director presented and requested approval to purchase a Mammotome Neoprobe in the amount of \$54,702.51. This item is not budgeted so the department will postpone purchasing another item of similar value until next year.
 - *JEN TALICH MOVED TO APPROVE THE PURCHASE AS PRESENTED. PETER SIDOR SECONDED. MOTION CARRIED.*
- **ACTION – Sun Nuclear Support Contract – Daily QA 3:** Jennifer Ball, Cancer Center Director presented and requested approval of a 5-year support contract with a total cost of \$16,420. This contract is budgeted.
 - *LENOX BAKER MOVED TO APPROVE THE AGREEMENT AS PRESENTED. KELLY SIMONE SECONDED. MOTION CARRIED.*
- **ACTION – Eclipse Treatment Planning System + 5 Year SSA:** Jennifer Ball, Cancer Center Director presented and requested approval to purchase an Eclipse Treatment Planning System plus 5-year SSA at a total cost of \$1,146,964 (\$229,392 x 5 years). This is not budgeted but is part of the Radiation Oncology JV with SCL Health, and the Hospital is responsible for 51%.
 - *GLENN NIELSON MOVED TO APPROVE THE PURCHASE AS PRESENTED. JEN TALICH SECONDED. MOTION CARRIED.*

- **ACTION – Mobile Medical Clinic:** Keith Ungrund, CCO presented and requested approval to purchase a mobile medical clinic at a total cost of \$145,750. This is not budgeted but will be covered in full by the Community EMS Grant.
 - *JEN TALICH MOVED TO APPROVE THE PURCHASE AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- **ACTION – Zoll X – Series Monitor Defibrillator (4):** Keith Ungrund, CCO presented and requested approval to purchase 4 Zoll X – Series Monitor Defibrillators at a total cost of \$193,014.88. This is not budgeted but will be covered in full by the Community EMS Grant.
 - *JEN TALICH MOVED TO APPROVE THE PURCHASE AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- **ACTION – Panasonic Toughbooks (8)** Keith Ungrund, CCO presented and requested approval to purchase 8 Panasonic Toughbooks at a total cost of \$29,689.12. This is not budgeted but will be covered in full by the Community EMS Grant.
 - *JEN TALICH MOVED TO APPROVE THE PURCHASE AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- **ACTION – Motorola Portable Radios:** Keith Ungrund, CCO presented and requested approval to purchase Motorola Portable Radios at a total cost of \$49,020.69. This is not budgeted but will be covered in full by the Community EMS Grant.
 - *JEN TALICH MOVED TO APPROVE THE PURCHASE AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- **ACTION – Mobile Medical Clinic Equipment:** Keith Ungrund, CCO presented and requested approval to purchase equipment for the mobile medical clinic at a total cost of \$39,950.05. This is not budgeted but will be covered in full by the Community EMS Grant.
 - *JEN TALICH MOVED TO APPROVE THE PURCHASE AS PRESENTED. HOWARD THOMPSON SECONDED. MOTION CARRIED.*
- **ACTION – Amplify Contract Addendum:** – Hannah McRae, CFO presented and requested approval of an addendum to the Amplify Contract regarding collection of accounts receivable.
 - *LENOX BAKER MOVED TO APPROVE THE ADDENDUM AS PRESENTED. KELLY SIMONE SECONDED. MOTION CARRIED.*
- **INFORMATION – Leadership U & OH Board Certification:** Doug McMillan, CEO provided information on Leadership U and OH Board Certification.

Medical Staff Report

- **ACTION – Credentials Report:** Dr. Kathleen DiVincenzo presented the credentials report to the board and requested approval.
 - *GLENN NIELSON MOVED TO APPROVE THE CREDENTIALS REPORT AS PRESENTED. LENOX BAKER SECONDED. MOTION CARRIED.*

Finance Report

Hannah McRae, CFO presented a financial update.



707 Sheridan Avenue, Cody WY 82414
1-800-654-9447
(307) 527-7501

Adjournment

AT 7:48 PM LENOX BAKER MOVED TO ADJOURN THE MEETING. KELLY SIMONE SECONDED. MOTION CARRIED.



Board Secretary or Designee Date



Recording Secretary Date